

Reaching Home Program Cover page

Application will not be considered until all required documents are submitted.

Attached?	Documents requested	Provide an explanation if attachments are missing
	1 piece of government-issued identification.	
	Current utility bill and/or disconnect notice (if applying for utility arrears)	
	Current signed rental agreement, lease, or request for payment (rental arrears)	
	Current signed lease agreement (if applying for rent and damage deposit)	
	Proof of income (one month of most recent pay stubs for any adults contributing to the household) including proof of child tax child, support, or benefit statements	

What type of assistance you are applying for and the amount of assistance required:

Category	Amount
Damage Deposit	
First Month Rent	
Initial Utility Hook-Up	
Rental Arrears (late rent)	
Utility Arrears (late bill payments)	

Is it complete? Are all required documents attached?

Reaching Home Program

This project is funded by the Government of Canada's Reaching Home: Canada's Homelessness Strategy, which is administered by the Rural Development Network

Individuals and households in Mountain View Family Resource Network (FRN), Drumheller, Hanna, Three Hills FRN, and the Strathmore/Chestermere FRN (including the small communities within these boundaries), who are low-income earners or are receiving Alberta Works or AISH, may be eligible to access financial support to secure or maintain housing through the Reaching Home Program. This funding is intended to assist Albertans at risk of homelessness.

Eligible expenses to a maximum of \$1000 include:

- Damage deposit
- First month rent
- Initial utility hookups
- Rental arrears, late rent
- Utility arrears, late bill payments

Please note that mortgage payments are not eligible for assistance.

Applicant(s) will need to complete the ASC Reaching Home Program Application form and provide supporting documentation as requested. Approval will depend on the availability of funding and eligibility criteria.

Eligibility will be determined using the following criteria:

- The applicant(s) must be a current resident of or establishing residence within: Mountain View County FRN, Drumheller, Hanna and Three Hills FRN or Strathmore/Chestermere FRN (including the small communities within those boundaries). The accommodations must also be within these boundaries areas
- The applicant(s) may not have received assistance through the ASC Reaching Home Program in the past 12 months
- The applicant(s) must not be eligible for alternate emergency financial assistance
- The applicant(s) must have income that can support the intended accommodations
- The utility bill or rental information must be in the applicant's name

All applications will be reviewed on a first-come basis. Further documentation may be requested to support the application.

All payments will be made directly to the landlord or utility provider as applicable and will require a receipt of payment.

Applicant Information

Date of application:	Date of follow-up interview:			
Name of applicant:				
Age category:	16-29	30-49	50-64	65 +
Address:				
Phone #:				
Where did you hear about this program?				

Household Composition

Name	Relationship to applicant	Age

Housing Information

Do you rent?	Monthly rent:
--------------	---------------

Income Information (Documentation Required)

Monthly Income source	Applicant	Additional contributing adult
Employment income		
Employment Insurance		
Income supports		
AISH		
Child tax benefit		
Canada Pension		
Student Loans		
Workers Compensation Benefits		
Other: please specify source _____ and amount		
Total Monthly Income:		

Reason for current arrears and request for assistance

- Job loss
- Illness
- Pending benefits
- Marital breakdown
- Family violence

Have you discussed your situation with your Alberta Works or AISH worker? Yes ____ No ____ N/A:

Have you explored other assistance programs? Yes ____ No ____

What was the result?

Checklist of required documents

- 1 piece of government-issued identification
- Current utility bill and/or disconnect notice (if applying for utility arrears)
- Current signed rental agreement, lease, and request for payment (rental arrears)
- Current signed lease agreement (if applying for rent and damage deposit)
- Proof of income (one month of most recent pay stubs for any adults contributing to the household)
 - including proof of child tax/child support benefit statements

Description of why you are making an application for financial assistance








(Use this section to explain your situation and request)





A large empty rectangular box with a black border, intended for the user to provide a detailed description of their financial situation and the reasons for their application for financial assistance.

Reaching Home Program Resource Assessment

This information is mandatory. If you are already receiving any of these supports please indicate.

What additional resources would you like help connecting to

	<p>Housing resources?</p> <ul style="list-style-type: none"> • Shelter information • Information on local subsidized housing resources • Community furniture assistance programs 	
	<p>Do you worry about having enough food for you or your family?</p> <ul style="list-style-type: none"> • Local food banks • Good food box programs • Christmas hamper programs 	
	<p>Do you need medical supports?</p> <ul style="list-style-type: none"> • Alberta Adult Health Benefit • Alberta Child Health Benefit • A family doctor • Addictions or mental health supports 	
	<p>Do you have trouble paying your utility bills?</p> <ul style="list-style-type: none"> • Utility assistance programs • Cost saving information • Internet for good 	
	<p>Do you need help accessing childcare for your child/ren?</p> <ul style="list-style-type: none"> • Childcare subsidy • Local childcare 	
	<p>Are you interested in more education?</p> <ul style="list-style-type: none"> • Adult literacy • English as a Second Language • General Equivalency Diploma • Further education 	
	<p>Are you currently unemployed and looking for a job?</p> <ul style="list-style-type: none"> • Employment services 	

	<p>Would you benefit from financial resources?</p> <ul style="list-style-type: none"> • Budgeting education • Financial assistance programs • Alberta Works • Alberta Supports • AISH • Community tax programs • Credit counselling services • Banking 	
	<p>Do you need resources to care for a family member?</p> <ul style="list-style-type: none"> • Family Supports for Children with Disabilities • Persons with Developmental Disabilities • Home Care Supports • Seniors supports 	
	<p>Would your family benefit from community supports?</p> <ul style="list-style-type: none"> • Family Resource Network • Fee assistance programs • Healthy Families • Pregnancy Care Centre 	
	<p>Have you lost or do you need to replace legal identification?</p> <ul style="list-style-type: none"> • Alberta Health Services ID program 	

Please print only this page, sign and return.

Application will not be considered until all required documents are submitted.

ASC Reaching Home Program Consent to disclose and verify information

I, _____ an applicant for the ASC Reaching Home Program,

1. Acknowledge that all information shared and obtained pursuant to this agreement shall be used specifically and exclusively for the purpose of determining my eligibility for assistance from the ASC Reaching Home Program.
2. Authorize the ASC Reaching Home Program representative to exchange information with utility providers and/or landlords in the context of payments on my behalf.
3. I understand I will be contacted to provide follow-up information regarding my situation in relation to funding utilized for up to three months after receiving funding.

I fully understand the nature and purpose of this consent and give my consent and authorization voluntarily. All information collected is protected under the Freedom of Information and Protection of Privacy Act.

Signature of Applicant: _____

Date: _____